CSg Forte

This form should be used to add/remove authorized contacts on a merchant account.

A primary contact is someone who is authorized to make changes on the merchant account (exceptions: bank changes and closing the account are limited to the signer only).

Name:	Email:
Add (or) Remove	Title:

Change should apply to: (check all that are applicable)

New Signer (Click HERE for additional requirements)

Dex

Billing/Invoices

Incident Notifications (Forte Status Page, status.forte.net)

Return Transactions/Batch Received Notifications

Primary Contact

Auto Daily Report Notifications

Payment File Notifications

Chargeback Notifications (to remove user, click here)

All of the above (if applicable)

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    All of the above (if applicable)

Merchant/Location ID (Please be sure to list all applicable IDs)

Company Name:	Printed Name of Authorized Individual:	Date:

Signature of Authorized Individual:

For further assistance, please contact Customer Service at 866-290-5400 Option 1, or customerservice@forte.net